



**Role title:** Activities Coordinator

**Salary:** £18, 500 FTE (£8, 880 pro rata)

**Closing Date:** 20<sup>th</sup> March 2019 at 12 noon

OnSide Warrington Youth Club has been “inspiring young people to achieve” since the 1930’s when it began as the Warrington Boys Club. To date, we work with young people aged 7-19 or up to 25 with additional needs and have over 4000 members. Warrington Youth Club is in the process of becoming Warrington Youth Zone, a state of the art centre that will provide universal and targeted programmes for young people all across Warrington.

The Buddy Up programme supports children and young people aged 7-18 with an additional need by providing them with 1-2-1 support from a Buddy over a 12 month period. The Buddy Up programme includes activity days and a Friday Family Film Night twice a month.

**Role Summary:**

We are looking for a passionate, engaging, organised person who is passionate about working with young people and vulnerable adults including those with additional needs. You will have strong youth engagement skills and have the ability to be creative, energetic, work well in a team and independently and be able to work flexibly. The ideal candidate will have experience of working with young people with additional needs aged 7-19 or up to 25 if they have additional need. The ability to build effective relationships with parents/ carers, partner organisations and work with multi agencies will be required.

Working alongside the Buddy Up Coordinator, you will be responsible for planning, developing and delivering activity days for the Buddy Up programme whilst supporting a case load of 20 Buddies and beneficiaries.

You will be responsible for ensuring all activities are resourced, well planned, delivered and evaluated to provide the best quality youth programmes possible. Ensuring the effective support, training and development of volunteers and staff will be essential.

All project delivery will be within a clear framework of safeguarding and health and safety policies and all applicants must have a clear understanding of professional boundaries when working with young people.

This is an exciting opportunity to make a real difference to the lives of young people and be part of a fast paced, growing organisation within Warrington.

For a full application pack please contact the HR Manager at [recruitment@warringtonyouthclub.co.uk](mailto:recruitment@warringtonyouthclub.co.uk) or go to [www.warringtonyouthclub.co.uk](http://www.warringtonyouthclub.co.uk).

Please note that CV’s on their own will not be accepted.